

**SNOHOMISH COUNTY CLERK'S OFFICE
SELF HELP PACKET LIST**

Below is a list of all packets available for purchase through the Snohomish County Clerk's Office. Once you have determined the packet you would like, packets can be purchased through the [nCourt website](#).

Family Law Cases: If you have questions regarding which family law self-help packet to purchase, you can visit the Family Law Facilitator during their walk-in hours from 8:30 a.m.-11:00 a.m. and 2:30 p.m.-3:30 p.m. Monday through Friday.

The Family Law Facilitator cannot fill out your forms for you, but can review your forms for completeness prior to going to court. For forms review, please make an appointment by calling the Family Law Facilitators' message line at 425-388-3795.

For additional information on the family law facilitator please visit the [Family Law Facilitator webpage](#).

DOMESTIC/FAMILY LAW SELF HELP PACKETS

Packet#	Packet Name	Packet Description	Price
1	Dissolution with NO Children	You are seeking a divorce, there are no dependent children of the marriage; and the parties not in agreement	\$15.00
1A	Dissolution with NO Children-AGREED	You are seeking a divorce, there are no dependent children of the marriage; and the parties are in agreement	\$15.00
1B	Response to Dissolution Petition – No Children	You have been served with a Summons & Petition for Dissolution; you have no dependent children of this relationship; you are not in agreement with the terms in the Petition; and you need to file a Response	\$5.00
2	Dissolution w/Children NOT Agreed	You are seeking a divorce; there are dependent children of this marriage; and parties are seeking a divorce but are not in agreement	\$35.00
2A	Dissolution w/Children-AGREED	You are seeking a divorce; there are dependent children of this marriage; and the parties are in agreement	\$35.00
2B	Response to Dissolution Petition – w/ Children	You have been served with a Summons & Petition for Dissolution; and you have dependent children of this relationship; you are not in agreement with the terms in the Petition; and you need to file a Response	\$20.00
3	Legal Separation w/ NO Children	You are seeking a legal separation, there are no dependent children of this marriage; and the parties are not in agreement	\$15.00
3A	Legal Separation NO Children-AGREED	You are seeking a legal separation; there are no dependent children of this marriage; and the parties are in agreement	\$15.00
4	Legal Separation with Children NOT Agreed	You are seeking a legal separation, there are dependent children of this marriage and the parties are not in agreement	\$35.00
4A	Legal Separation with Children AGREED	You are seeking a legal separation; there are dependent children of this marriage; and both parties agree	\$35.00
5	Invalidity with NO Children, Annulment NOT Agreed	You are seeking to declare your marriage invalid; there are no dependent children of this marriage; and the parties are not in agreement	\$15.00
5A	Invalidity with NO Children-Annulment AGREED	You are seeking to declare your marriage invalid; there are no dependent children of this marriage; and the parties are in agreement	\$15.00
9	Motion/Order of Default	You have a family law case in Snohomish County; 20 days have elapsed since personal service upon the respondent; the respondent has failed to appear or respond to the Summons and Petition; and you would like to obtain a default order against the respondent	\$5.00
12	Motion Packet	You have an active family law case in Snohomish County and you want to schedule a hearing before the court	\$5.00

DOMESTIC/FAMILY LAW SELF HELP PACKETS cont'd

Packet#	Packet Name	Packet Description	Price
13	Temporary Orders-NO Children	You have an active family law case in Snohomish County; you have no children born of this relationship; and you are requesting temporary relief in your case	\$10.00

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13-1	Emergency Restraining Orders NO Children	You have an active domestic relations case in Snohomish County; you have <u>no</u> children born of this relationship; and you have a need for emergency temporary relief in your case	\$10.00
14D	Temporary Orders with Children – Domestic Case	You have an active domestic relations case in Snohomish County; you have dependent children born of this relationship; and you have a need for temporary relief in your case; and it is not an emergency	\$15.00
14-1D	Emergency Restraining Orders – Domestic Case	You have an active domestic relations case; you have dependency children born of this relationship; you have a need for immediate emergency relief	\$20.00
15	Contempt	You have a court order in a family law case in Snohomish County; the other party is not complying with or has refused to follow the order in whole or in part; and you want to set a hearing before the court	\$10.00
16	Santos Declaration/Paternity Stipulation	You have a domestic relations case in Snohomish County; you have children born or conceived before the date of marriage; and both parties agree that the husband is the father	\$3.00
17	Converting Legal Separation to Dissolution	You have a Decree of Legal Separation in Snohomish County; 6 months have passed since the Decree of Legal Separation was entered; you want to convert your legal separation to a divorce	\$5.00
18	Motion for Reconsideration	You have an active family law case in Snohomish County; you would like the commissioner to review and reconsider their ruling/decision made at a previous hearing; and more than 10 days has not passed since the court's ruling was made	\$5.00
19	Motion for Revision	You have an active family law case in Snohomish County; you feel the commissioner made an error on his/her ruling and you are asking a judge to review their decision; and more than 10 days has not passed since the hearing	\$5.00
20	Response to Motion	You have been served with a written motion in a family law case; and you need to file a written response	\$5.00
21	Motion/Order to Dismiss	You have an active family law case in Snohomish County; and you would like to request the court dismiss the case	\$5.00
25	Adjustment of Child Support NOT Agreed	You want to adjust child support and your previous court order allows for an adjustment; and the other parent is NOT in agreement	\$15.00
25A	Agreed Adjustment of Child Support	You want to adjust child support and the previous court order allows for an adjustment; the other parent is in agreement	\$15.00
25B	Respond to Adjustment of Child Support	You have been served with a motion for adjustment of child support; you are NOT in agreement; and you need to file a written response to the motion	\$10.00
26	Modification of Child Support - NOT Agreed	You have an existing Order of Child Support in a family law case; you want to increase/ decrease child support or you are requesting post-secondary support ; and the other party does NOT agree	\$25.00
26A	Agreed Modification of Child Support	You have an existing Order of Child Support in a family law case; you want to reduce or increase child support; the other party is in agreement	\$20.00
26B	Response to Modification of Child Support NOT Agreed	You have been served with a Summons and Petition for a Modification of the Child Support; you do NOT agree with the modification; and you need to file a written response with the Court	\$10.00
27	Modification of Parenting Plan NOT Agreed	You have an existing Parenting Plan or Custody Decree; you want to change the custody or residential placement of your child(ren); you want to change the existing parenting plan/visitation schedule; the other parent is NOT in agreement	\$35.00

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ESTABLISHMENT OF PARENTAGE (Paternity) SELF HELP PACKETS

Packet#	Packet Name	Packet Description	Price
27A	Modification of Parenting Plan Agreed	You have an existing Parenting Plan or Custody Decree; you want to change the custody or residential placement of your child(ren); you want to change the existing parenting plan/visitation schedule; and the other parent is in agreement	\$25.00
27B	Response to Modification of Parenting Plan NOT Agreed	You have been served with a Summons and Petition for Modification of the Parenting Plan/Custody Decree; you do not agree with the changes; and you need to file a written response with the Court	\$15.00
14P	Temporary Orders with Children – Paternity Case	You have a paternity action in Snohomish County; you have a need for temporary relief for child support, parenting plan/visitation/custody, and/or a restraining order; the other parent does not agree; and emergency relief is not needed	\$20.00
14-1P	Emergency Restraining Orders – Paternity Case	You have a paternity action in Snohomish County; you have a need for EMERGENCY temporary relief for child support, parenting plan/visitation/custody, and/or a restraining order; the other parent does not agree	\$15.00
30	Establishment of Parentage (Paternity)	You have dependent child/children with someone you were not married to; there has not been a court case regarding the child(ren); you want to establish parentage; you need court orders regarding custody, visitation and/or child support.	\$40.00
30A	Establishment of Parentage-Agreed (Paternity)	You have dependent child/children with someone you were not married to; there has not been a court case regarding the child(ren); you want to establish parentage; you need court orders regarding custody, visitation and/or child support; both parties are in agreement on all issues.	\$35.00
30B	Response to Parentage (Paternity)	You have been served with a Summons and Petition for Establishment of Paternity; you have a dependent child(ren); you are not married to the other parent; you do not agree and need to file a written response with the Court	\$20.00
31	Motion to Adopt a Parenting Plan (Paternity)	You have a paternity action in Snohomish County; and you would like a parenting plan entered by the Court.	\$15.00
32	Petition for Parenting Plan and/or Child Support (Paternity)	You have never been married to the other parent and there is a valid Acknowledgment of Paternity on file with the WA State Registrar of Vital Statistics; there has not been a court case regarding these children; and you need court orders regarding custody, visitation, child support and/or restraining orders	\$35.00
32A	Petition for Parenting Plan and/or Child Support-Agreed (Paternity)	You have never been married to the other parent and there is a valid Acknowledgment of Paternity on file with the Washington State Registrar of Vital Statistics; there has not been a court case regarding these children; you need court orders regarding custody, visitation, child support or restraints; and both parties are in agreement on all issues	\$30.00
32B	Response to Petition for Parenting Plan and /or Child Support (Paternity)	You have been served with a Summons and Petition for Parenting Plan and/or Child Support; you have a dependent child but you were not married to the other parent and there is a valid Acknowledgment of Paternity on file with the Washington State Registrar of Vital Statistics; and you need to file a written response with the Court	\$15.00

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NON-PARENTAL CUSTODY SELF HELP PACKETS

Packet#	Packet Name	Packet Description	Price
14N	Temporary Orders (Non Parental Custody)	You have an active non parental custody case in Snohomish County; you have a need for temporary relief in your case AND the other party is not in agreement; and you do NOT need emergency relief	\$10.00
14-1N	Emergency Restraining Orders (Non-Parental Custody)	You have a non-parental custody case in Snohomish County; you have a need for immediate emergency relief pending resolution of your case (including restraining order or visitation/custody); and the other party does not agree	\$10.00
22	Motion for Trial Continuance	You have an active family law case in Snohomish County with a trial date set. You would like to request the trial date be continued/rescheduled.	\$5.00
23	Motion to Waive Mediation	You have a contested family law case in Snohomish County that needs to go to trial. You believe you have good reason for the court to waive mandatory mediation.	\$5.00
36	Petition for Non-Parental Custody – NOT Agreed	You are seeking custody of a child/children that are not your own; you do not have an agreement from one or both parents; and/or you need restraints against one or both parents; and you need a court order regarding child support	\$40.00
36A	Non-Parental Custody - Agreed	You are seeking custody of a child or children that are not yours, both parents ARE in agreement and are willing to sign the documents	\$30.00
36B	Response to Non-Parental Custody	You have been served with a Summons and Petition for Non-parental custody; you do not agree with the documents; and you want to file a response	\$15.00

MISCELLANEOUS SELF HELP PACKETS

Packet#	Packet Name	Packet Description	Price
7	Alternative Service – Address Known	You are seeking to serve the other party by mail and an alternate service address is known	\$5.00
8	Alternative Service – Address NOT Known	You are seeking to serve the other party by publication and an alternate service address is not known	\$5.00
10	Waiving the Filing Fee	You would like to request the court waive the filing fees (domestic, civil, or probate/estate action) based on your current financial situation	No charge
35	Relocation of Children	You are the primary residential parent or have custody of the child/children pursuant to court order; there is someone who is entitled to visitation with the child/children under court order; and you want to relocate the child/children	\$20.00
35B	Objection to Relocation of Children	You are the non-residential parent or you have court ordered visitation; you have been notified the primary residential parent is relocating; you do not agree with the relocation; and you want to file a response	\$15.00
56	Adoption-Break Seal Packet	You would like to obtain a court order to receive a copy of a Decree of Adoption or non-identifying information from a sealed adoption filed in Snohomish County Superior Court	\$5.00
60	Change of Venue	You have a case filed in Snohomish County that you would like to motion the court to change the venue to another jurisdiction/county.	\$5.00

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JUVENILE SELF HELP PACKETS

Packet#	Packet Name	Packet Description	Price
45	Emancipation of Minors Packet	You are a resident of Washington and are at least 16, but not yet 18, and you want to be legally considered an adult; you can use this packet to ask the court to order that you be legally declared an adult.	\$10.00
46	Sealing Juvenile Court Records Packet	You have a juvenile case in Snohomish County; you would like to request the Judge to seal your record.	\$5.00
47	Petition for Relief from Registration	You have been ordered to register as a sex offender and meet the qualifying conditions to request relief from registration.	\$5.00

GUARDIANSHIP SELF HELP PACKETS

Packet#	Packet Name	Packet Description	Price
57	Guardianship Packet	You would like to request the Court to be appointed as guardian or limited guardian over an alleged incapacitated person and/or estate	\$25.00

CIVIL AND CRIMINAL SELF HELP PACKETS

Packet#	Packet Name	Packet Description	Price
50	Motion Packet General	You have an active case in Snohomish County; you would like to set a hearing to see a Judge/Court Commissioner	\$5.00
51	Criminal Motion Packet	You have a criminal case in Snohomish County; you would like to set a hearing to see a Judge	\$5.00
51A	Motion to Vacate Criminal Conviction Packet	You have a criminal conviction in Snohomish County Superior Court that you want removed from your record; you would like to set a hearing to see a Judge	\$5.00
52	Civil Disbursement Packet	You have a case in Snohomish County where funds are being held in the court registry or a bank; and you would like to have a hearing before a Judge/Commissioner to request those funds be disbursed	\$5.00
53	Criminal Disbursement Packet	You have a criminal case in Snohomish County where funds or bail are being held in the court registry; you would like to set a hearing before a Judge to request the bail or funds be exonerated/dispensed	\$5.00
54	Petition to Restore Right to Possess Firearms Packet	You have previously lost your right to possess a firearm; you would like have your right to possess firearms restored; your conviction occurred in Snohomish County and/or you currently reside in Snohomish County	\$5.00
55	Appeal Packet	You have an active superior court case in which you would like to appeal a decision made by a Superior Court Judge to the Court of Appeals or Supreme Court	\$5.00
59	Waive or Reduce LFO Interest Packet	You have a criminal case in Snohomish County; you would like to ask a judge to waive, modify or reduce the interest accrued on your legal financial obligation	No charge
60	Change of Venue	You have a case filed in Snohomish County that you would like to motion the court to change the venue to another jurisdiction/county.	\$5.00