

<input type="checkbox"/> 1504 Quartzsite Justice Court 555 N. Plymouth Avenue P.O. Box 580 Quartzsite, AZ 85346 928-927-6313 Fax: 928-927-4842 qjusticemail@courts.az.gov	<input type="checkbox"/> 1505 Salome Justice Court 310 Salome Road P.O. Box 661 Salome, AZ 85348 928-859-3871	<input type="checkbox"/> 1506 Parker Justice Court 1105 Arizona Avenue Parker, AZ 85344 928-669-2504	<input type="checkbox"/> 1541 Quartzsite Magistrate Court 465 N. Plymouth Avenue P.O. Box 583 Quartzsite, AZ 85346 928-927-7477
---	--	--	--

**YOU HAVE RECEIVED A TRAFFIC CITATION. THIS DOCUMENT WILL EXPLAIN YOUR OPTIONS.**

- **READ THIS ENTIRE FORM THOROUGHLY.**
- **READ BOTH SIDES OF THE TRAFFIC CITATION.**
- Failure to comply with requirements of the citation may result in an arrest warrant, entry of default judgment, suspension of your driving privileges, addition of collection costs, and/or other penalties.

Your traffic citation has check boxes to the right of each violation. You must appear in court or complete and submit one of the options below on or before the appearance date shown on the citation. ***You may need to choose more than one option if more than one violation is listed on the citation.***

**Option 1: Pay online or by mail.**

You may pay for your traffic violation(s) online or by mail if the violation amount is shown on the Fine/Sanction Schedule on the back of this form or on the online schedule. If the violation is not listed on the schedule, you must appear in court on the date indicated on your citation. **Warning:** *Whether you pay online or by mail, you must still enter your plea by completing the information listed under Option 1 and mailing your signed plea to the court.*

- **To pay online,** visit <http://www.co.la-paz.az.us> and click on the appropriate county or city court listed on the left side.
- To mail in your payment and plea or to pay online and mail plea:
  1. Write the citation number as it appears in the upper left corner of a handwritten citation or upper right corner of an electronic citation.

\_\_\_\_\_  
\_\_\_\_\_  
Email \_\_\_\_\_

2. Enter the bond amount for each violation as listed on the citation and Fine/Sanction Schedule.  
A \_\_\_\_\_ B \_\_\_\_\_ C \_\_\_\_\_ D \_\_\_\_\_ E \_\_\_\_\_
3. **Purchase a money order** for the total of all violations payable to the appropriate court. No personal or company checks accepted.
4. **Read and sign:** *I understand I am giving up the option of attending defensive driving. I hereby waive my right to a trial/hearing, enter a plea of guilty/responsible, and consent to judgment imposing the prescribed fine/sanction. I further understand Motor Vehicle Division will be notified of the finding of guilty/responsible and points may be assessed to my driving record for any moving violation. If I am not an Arizona resident, other penalties/points may be assessed in my home state. I am enclosing the prescribed fines or have paid online. I do not want a hearing/trial.*

\_\_\_\_\_  
Name (as it appears on your traffic citation)  
SIGNATURE:

**Option 2: Request a court hearing/trial.**

If you request a hearing or trial, you will not be able to attend defensive driving school. On receipt of your not responsible/not guilty plea, the court will set a hearing date. Be prepared to present your case in Court on that date. If you are found guilty or responsible, the fines are due in full by 4:30 p.m. on the day of the hearing/trial. If the charges are criminal, your case will first be set for a pretrial. The trial date will be scheduled for a later date. You must appear for both proceedings. Complete the following steps.

1. Write the citation number as it appears in the upper left corner of a handwritten citation or upper right corner of an electronic citation.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Email \_\_\_\_\_  
\_\_\_\_\_

Mailing Address \_\_\_\_\_  
\_\_\_\_\_

City, State, ZIP \_\_\_\_\_  
\_\_\_\_\_

Daytime Phone Number \_\_\_\_\_

4. **Read and sign below:** *I understand I am giving up the option of attending defensive driving. I enter a plea of not responsible/not guilty and request a court hearing/trial for the violations indicated in Step 2. I*

2. Circle the corresponding letter (A - E) as it appears on the traffic citation for each violation for which you are requesting a hearing/trial.

A B C D E

3. Complete Personal Information:

\_\_\_\_\_  
Name (as it appears on your traffic citation)

*further understand that if I fail to appear for any reason, the proceeding may take place in my absence, my driving privileges may be suspended, default judgment may be entered on any civil violations, the case sent to collections, and additional fees may be assessed. On criminal charges, a warrant for my arrest may be issued and new charges may be filed against me.*

SIGNATURE:

---

---

### Option 3: Attend a defensive driving class.

One moving violation may be dismissed. *If you have a commercial driver license, you are not eligible for defensive driving class regardless of the vehicle you were driving.* You can attend this class once every two (2) years for any eligible violations listed in the **Fine/Sanction Schedule**. You may attend class for only ONE violation even if there are multiple eligible violations listed on the traffic citation. You must pay a fine, appear in court, or request a hearing for additional violations. For information on schools, call 1-888-334-5565 or visit <http://www.azdrive.com>.

#### You may be eligible to attend defensive driving class if:

- You have not previously attended a defensive driving class in Arizona for a citation issued within the last two years.
- You have a valid driver license or identification card.
- The violation did not involve an accident with serious injury or death.
- You are not requesting a hearing.

**YOU MUST COMPLETE DEFENSIVE DRIVING CLASS AT LEAST 7 DAYS PRIOR TO YOUR APPEARANCE DATE SHOWN ON THE CITATION.**

Advantages of attending class for the violation:

- There is no fine or conviction (you pay only the school diversion fee).
- You do not appear in court for that violation.
- No points are placed on your driving record for that violation.
- Persons with a graduated license will not have to attend mandatory Traffic Survival School through MVD.
- Persons with a red light violation of any kind will not have to attend mandatory Traffic Survival School through MVD.

Registration Instructions:

Contact an accredited school within five days of receiving your citation. The school will notify you within two business days if you are not eligible. You must complete the class at least seven days before the court appearance date written on the citation. The school will give you the cost of their course. If you register for class online, you must be sure to click on Arizona (not your home state).

On the day of class, bring your driver license, citation and money order. The school does not accept cash or personal checks. To replace a copy of a lost citation, call the appropriate court above.

---

---

### Option 4: Appear in court.

The courts listed above are open from 8:00 a.m. to 5:00 p.m., Monday through Friday, except holidays. During these hours, you may pay the fine(s), show proof of compliance, and/or request a hearing/trial. If your appearance date falls on a holiday or weekend you should appear the following normal business day.

If your charges are criminal, you must appear in court at 8:30 a.m. (1:30 p.m. for Salome Justice Court). You may be required to see a judge, but you will not have a courtroom hearing with witnesses that day. **If you appear late, you may be required to return another day.**

#### MISCELLANEOUS:

No court date extensions will be granted by phone. Requests for extensions must be made in person or in writing and must be faxed, mailed or delivered at least 10 (ten) days prior to your court date.

**IF YOUR APPEARANCE DATE HAS PASSED**, call the court immediately as a warrant for your arrest may have been issued and/or your case sent to collections, default judgment entered, and/or your driving privileges suspended.

**NOTICE TO OUT-OF-STATE RESIDENTS:** Pursuant to the Non-Resident Violator Compact, failure to comply with a traffic citation may result in a suspension of your driver license in your home state and additional fees or penalties may be assessed.

1-1-15