

## Option One

### DEFENSIVE DRIVING CLASS (DDC)

You are eligible for the Defensive Driving Class if:

- A. You have not attended within the last (12) twelve months (violation date to violation date); and
- B. You **do not** contest your ticket; and
- C. You were cited for a moving civil violation not involving serious injury or death; and
- D. If an asterisk (\*) is listed next to the violation page 5.
- E. You do not have a commercial driver's license.

### INSTRUCTIONS FOR ATTENDING DEFENSIVE DRIVING CLASS (DDC)

1. **If you choose to attend this course, you must:**  
Complete the course 7 days before your court date. Your court date is located on your ticket. If you default (fail to attend DDC before the court date) you are no longer eligible for defensive driving class.
2. **DO NOT CALL THE COURT.**
3. You may only attend a Supreme Court certified school. To register call **1-888-334-5565** or visit the website: **http://www.azdrive.com**  
To attend an **out of state** school, you must register with an Arizona School.
4. Have your ticket and a pen or pencil with you when you call to schedule a class. You will need to write down instructions for attendance as well as give important information on your ticket to the person registering you.
5. Please locate the following information on your ticket before you call.
  - ✓ Driver's license number
  - ✓ Court Date
  - ✓ Complaint Number (located in upper left-hand corner of your ticket)
  - ✓ The section your violation appears in (A, B, C, D, E).
  - ✓ Violation Code
  - ✓ Violation Date
6. Take your driver's license, traffic ticket and money order with you on the day of the class. Cash and personal checks **are not** accepted at the class.

**DEFENSIVE DRIVING CLASSES ARE OFFERED STATE-WIDE**

## Fine Schedule

Page 2

Violations marked with a single asterisk (\*) are eligible for the

## Option Two

### INSTRUCTIONS FOR PAYING THE FINE BY MAIL

1. If you want to pay the fine(s) by mail or by credit card and avoid appearing in court, complete this information: "I do not want a hearing or trial. I agree to pay the fine(s)." If you use this option, a court appearance is **not** required.

*By my signature below, I hereby waive my right to a trial; enter a plea of guilty or responsible for the violation and consent to judgment imposing the prescribed fine or civil sanction.*

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

### ALL PERSONAL CHECKS WILL BE RETURNED.

2. Write the Complaint number that is on the top left-hand corner of your ticket on your money order and the space here: **Complaint Number:** \_\_\_\_\_
3. Look at the ticket and find the violation(s).
4. Look at the fine schedule on pages 5 & 6.
5. Write the amount for each violation; then add any other charges:

VIOLATION	FINE AMOUNT
A=	\$ _____
B=	\$ _____
C=	\$ _____
SUB-TOTAL	\$ _____
Additional Fees (see 8 & 9 below)	\$ _____
<b>TOTAL</b>	\$ _____

6. Mail your payment, with this form, to the court. **DO NOT SEND CASH, PERSONAL CHECKS OR FOREIGN CURRENCY. ALL PERSONAL CHECKS WILL BE RETURNED.** You can also pay by phone or online (a processing fee will apply for all charge card transaction's).  
**877-717-4655 or www.kayentatix.com**
7. Payment in full must be **received or postmarked** before your court date, or extra fees must be added.
8. If you are late in a civil traffic violation, a \$20 late fee and a \$30 default fee must be added. If you fail to appear in a criminal or criminal traffic violation, a \$221.00 failure to appear fee and a \$20 late fee must be added.
9. If you are unable to pay the amount in full, you must arrange a payment schedule prior to your court date. A \$20 payment schedule fee must be added.

## REQUEST A HEARING

The following must be received before the court date shown on the bottom of your ticket.

1. Read and sign the following statement:

***I hereby request a Hearing, and give up the right to attend a Defensive Driving Class.***

Print Name: \_\_\_\_\_

Signature: **X** \_\_\_\_\_

Mail address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

2. Write the Complaint Number that is on the upper left-hand corner of your ticket.

**Complaint Number:** \_\_\_\_\_

We must receive your request for a hearing **before** the court date. You will then be notified by mail of your trial date. **Setting a hearing will result in the loss of the privilege to attend defensive driving class for violation dismissal.**

### NOTICE TO JUVENILES

1) Juveniles charged with civil traffic violation(s) only, may choose any option on page one. 2) Juveniles charged with criminal traffic violation or misdemeanor offenses must appear in court in person with a parent/guardian; 3) Juveniles who admit to, or are found responsible for, a moving traffic violation are subject to separate administrative action by the Motor Vehicle Division which may include attendance at traffic survival school (TSS) or suspension of driving privileges

**Kayenta Justice Court  
Post Office Box 38  
Kayenta, Arizona 86033  
(928) 697-3522 - Tel.**

**kayentajpdocuments@courts.az.gov**

Court Hours are Weekdays,  
8:00 A.M. - 5:00 P.M.

Please Note: The Court observes Daylight Savings Time from March to November and Mountain Standard Time from November to March.

The Court is closed on holidays.  
**(Revised November 2018)**

Page 4

## Option Three

Page 3

**TO DENY THE OFFENSE AND  
Defensive Driving Class. You are not eligible if you have a**

For violations not listed here, appear in court in person.

**TRAFFIC VIOLATIONS**

28-448.....	\$257.00
28-645A3A See +++.....	\$294.00*
No Collision	
<b>28-702.04B, 28-702.01C</b>	
<b>28-701A, 28-710A</b>	<b>28-710B</b>
01-10 miles per hour over the limit.....	\$260.00* 318.00*
11-15.....	\$274.00* 340.00*
16-20.....	\$288.00* 351.00*
21-25.....	\$322.00* 414.00*
26-30.....	\$370.00* 488.00*
31-35.....	\$409.00* 548.00*
36-40.....	\$538.00* 747.00*
41 and over.....	\$618.00* 871.00*
28-701A Failure to Control to Avoid Collision (No Injuries)	288.00*
28-701A Failure to Control to Avoid Collision (With Injuries) contact court	
28-701E.....	\$256.00*
28-701.02A1, 28-701.02A2.....	\$345.00*
28-701.02A3 (95 and under).....	\$467.00*
28-701-02A3 (over 95).....	\$578.00
28-702.01A.....(No points).....	\$137.00
28-704A-C.....	\$256.00*
28-721 to 28-731.....	\$282.00*
28-751 to 28-754.....	\$273.00*
28-771 to 28-775B.....	\$268.00*
28-792A to 28-796.....	\$258.00
28-797E.....	\$306.00
28-813B to 28-817C.....	\$281.00
28-855 to 28-856.3.....	\$271.00*
28-857.....	\$286.00
28-871A to 28-874C.....	\$212.00
28-884A.....	\$281.00
28-891A.....	\$269.00*
28-892 to 28-964B.....	\$269.00
28-904A.....	\$264.00*
28-907A See ++.....	\$256.00
28-909.....	\$126.00
28-921A1A to 28-965.....	\$269.00
28-981.....	\$280.00
28-983.....	\$275.00
28-1091A to 28-1097C.....	\$275.00
28-1098A to 28-1098B.....	\$275.00
28-2153A to 28-2153B.....	\$269.00
28-2158C See +.....	\$262.00
28-2322.....	\$723.00
28-2354A1 to B3.....	\$270.00
28-2531B1 to 28-2531B2.....	\$731.00
28-2532A See **.....	\$726.00
28-2533A.....	\$726.00
28-3151A to 28-3225.....	\$271.00
28-3169A See +.....	\$262.00
28-3474 to 28-3475.....	\$302.00
28-3480.....	\$417.00
28-4135A-C See ****.....	\$1074.00
28-4139A See *****.....	\$651.00
28-7056A.....	\$391.00

**\*\*28-2532A VEHICLE REGISTRATION:** (a) No fine if your registration was valid at the time of the ticket, show proof to the court; or (b) \$277.00 if renewed registration shown to court; or (c) \$726.00 if registration not renewed; or (d) No fine if the defendant was an operator but not the owner of the motor vehicle, trailer or semitrailer. Show proof to the court.

If you are charged with a violation of 28-3473A or 3473C, you should contact the Motor Vehicle Division to find out how to have your license reinstated. By following M.V.D.'s procedures, your sentence on 28-3473A may be reduced. If you are charged with 28-3473C, you should:

- 1) Contact MVD to determine which Court has your unpaid complaints.
- 2) Pay complaints in full.
- 3) Take proof of payments to MVD.
- 4) Pay reinstatement fee to MVD.
- 5) Bring proof of reinstatement to this Court on your court date.

The reinstatement of your license can significantly affect your sentence.

**\*\*\*\* 28-4135A-C INSURANCE VIOLATION:** If you had a valid policy on the violation date, you may mail a photocopy of the insurance card for a dismissal of the charge(s). If you purchased a 6 MONTH POLICY after the date of violation, you must appear in court for a possible reduction of the fine. If you have not purchased or do not have a valid 6 MONTH POLICY the fine is \$1074.00 for a first violation and your driver license, registration and license plate of the motor vehicle involved will be suspended for at least 3 months. (see attachment)

**\*\*\*\*\*28-4139A SUSPENDED REGISTRATION PLATE:** (a) \$414.00 if reinstated vehicle registration and MVD receipt shown to court; or (b) \$651.00 if registration not reinstated; or (c) show proof from MVD to court if suspension is an MVD error.

**+ 28-3169A, 28-2158 DRIVERS LICENSE OR VEHICLE REGISTRATION NOT IN POSSESSION:** (a) Charge will be dismissed with proof of driver license or registration valid ON DATE AND TIME COMPLAINT WAS ISSUED. (b) \$262.00 if no proof.

**++ 28-907A CHILD RESTRAINT SEAT:** \$256.00 fine .....First Offense: A Diversion may be available on this charge. Contact the court for details.

**COMMERCIAL VEHICLE VIOLATION**

VIOLATION	FINE
R17-392.16.....	\$254.00
R17-391.41 & 45.....	\$336.00
R17-392.2, 7, 8, 60 & 71.....	\$336.00
R17-395.8-8F12.....	\$336.00
R17-396.3.....	\$336.00
R17-392.9.....	\$510.00
R17-395.3A & B1 or 2.....	\$510.00
R17-395.8A & 8K12.....	\$510.00
R17-391.11B5.....	\$719.00
R17-391.15.....	\$719.00
R17-396.7.....	\$719.00
R17-396.17C.....	\$719.00

**ALL OTHER VIOLATIONS CONTACT THE COURT**

**+++RED LIGHT VIOLATIONS:**

IMPORTANT NOTICE: If you have been cited for 28-645A3A, or are under age 18 (First Offense) and are found responsible for a moving violation by the court, you will be required to attend a traffic survival school (TSS) class by the Motor Vehicle Division (MVD) pursuant to the requirements of the Arizona Revised Statutes. If you are eligible for Defensive Driving Class and complete the class, the violation will be dismissed and you will not be subject to the requirement to attend a TSS class by MVD.

**READ**

Please read page 1 and choose your option. Do not call the court unless the information you require is not listed herein.



Attend a Defensive Driving Program. If you qualify, the following information applies to only one eligible charge. When you complete the

course, you have no time to pay, you do not have to appear in Court and no points will be placed on your driving record. See **Instructions for attending defensive driving class** on page two. (Commercial license not eligible.)

**OPTION TWO**

Admit the offense(s) on the ticket in three different ways. (a) Follow the INSTRUCTIONS FOR PAYING THE FINE BY MAIL on page 3; (b) pay the fine at the service counter of the Court between 8:00am and 4:30pm Monday through Friday (excluding holidays); or (c) appear in court on your court date.

**OPTION THREE**

Deny the offense on the ticket and request a hearing date in person or by mail. To deny the offense by mail, follow the instructions TO DENY THE OFFENSE AND REQUEST A HEARING on page 4.

**NOTICE**

If you are required to pay fines, penalties, fees or other financial obligations as a result of a judgement of this court and you are unable to pay, bring this information to the attention of court staff or the judge because payments over time or other alternatives may be available. Do not ignore your responsibility to pay, as this may result in additional penalties and costs to you. For more information, contact the court or an attorney or visit the following website.

<http://www.navajocountyaz.gov/Departments/Justice-Court/Kayenta>

